

Role Description and Person Specification



Role Title: Chair of the Board of Directors	
<p>Role Profile: The role holder will help to guide Chiltern Rangers through a transformational time as it continues to grow and support more individuals, communities and organisations through environmental projects and relocation. As an experienced leader with a proven track record, the role holder is expected to support, guide and challenge the other members of the Board, providing leadership and oversight. The individual's skills, values and experience should complement those of the other board members, thereby helping to make Chiltern Rangers an even more successful and resilient enterprise.</p>	
Reporting to: Board of directors	Location: Local venues including at your home
Role Type: Voluntary role	Full Time/Part Time: Part time
Working hours: 2-3 hours/week	Length of term: 2 years initially
<p>Responsibilities: Facilitate and organise the running of The Board (with administrative support), co-ordinating and facilitating discussion and decision making, aiming for consensus being reached and agreement on actions.</p> <p>Ensure that Chiltern Rangers continues to be a financially viable and economically sustainable organisation for many years to come and an essential, integral part of the local community.</p> <p>Act as an ambassador and advocate, promoting Chiltern Rangers to our stakeholders including local businesses, politicians, funders and NGO's.</p> <p>Planning, presiding over, and facilitating 2 board meetings a year and committee meetings as required.</p> <p>Work with the other members of the board to mitigate risk and determine future strategy and direction of the organisation.</p> <p>Facilitate further development of The Board, reflecting the diverse communities we serve.</p>	
Person Specification	
<p>Knowledge, Skills and Experience</p> <ol style="list-style-type: none"> 1. Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the non-profit sector. 2. Successful track record as a board member or board chair. 3. Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals and organisations. 4. A passion and understanding of our core values and intimate understanding of the needs of our beneficiaries – in terms of people, places and the wildlife that lives there. 	

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Board terms

1. CR's Board Chair (and non-executive board members) will serve an initial two year term and are eligible for re-appointment for a maximum of two additional terms.
2. Board meetings will be held once every 6 months additional meetings may be held in coordination with full board meetings.
3. Service on Chiltern Rangers board of directors is without remuneration, except for travel and subsistence and administrative expenses in relation to board members' duties.
4. You will be expected to take part in a Green Thursday and a Be a Ranger session within your first three months of engagement.

Rehabilitation of Offenders Act

"Chiltern Rangers is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment"

This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants are therefore not entitled to withhold information about convictions, which for other purposes are 'spent' under the provision of the Act.

We are committed to carefully screening all applicants who will work with children, young people and adults with care and support needs. All applicants will be expected to undertake employment checks, a Disclosure & Barring Service check and provide previous employment references.

Safeguarding statements

Employee

Carry out all duties with an awareness and understanding of the Safeguarding requirements within the area of responsibility. Work complies with all safeguarding policies and procedures that apply to the role. Behaviours and actions support the safeguarding of children, young people or adults with care and support needs as appropriate.

Manager

Ensure the necessary standards relating to safeguarding best practices/protocols are effectively communicated, monitored and maintained within the area of responsibility. Manage and update the standards as appropriate to the role. Safeguarding standards are monitored and maintained in compliance with organisational policy. Appropriate safeguarding training is provided and standards are reviewed and updated as required.

Senior Managers

Ensure organisational safeguarding strategies reflect statutory requirements and best practice. Ensure these are understood and implemented within the area of responsibility. There is a proactive and positive Safeguarding Culture. The organisation meets its statutory Safeguarding requirements. Strategic risks are effectively managed.